

MAKERERE



UNIVERSITY

**COLLEGE OF EDUCATION AND
EXTERNAL STUDIES**

STUDENT GUIDE



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MESSAGE FROM THE PRINCIPAL



Congratulations and welcome to the College of Education and External Studies and to especially this information resource.

The College was formed following the merger of School of Education and Institute of Adult and Continuing Education; and now has three Schools and two Centres. These are: School of Distance and Lifelong Learning, School of Education, East African School of Higher Education Studies and Development, Centre for Teaching and Learning Support and Centre for Lifelong Learning.

Under the guidance of our expert staff, students have opportunities to pursue or advance their careers in science and technical education, foundations and curriculum studies, open and distance learning, adult and community education and higher education. In addition using open and distance learning methodologies and in collaboration with other Schools, students can pursue a number of external programs.

We are widely recognised for the learner-centered and applied nature of our courses which equip graduates with essential employability skills. Our students and graduates are identified among the best in the region with many becoming excellent professionals in their areas of specialty. We are committed to breaking down barriers that restrict entry to education and we are continuing to increase access to quality adult, community, E-learning and distance education pathways to learning.

Our Centre for Lifelong Learning and Centre for Teaching and Learning Support are revolutionizing professional educational approaches and enhancing the effectiveness of knowledge transfer partnerships whilst providing vital community adult education and outreach which are enhancing students' learning experiences.

We hope that you take advantage of this information resource to find out about academic life at the College of Education and External Studies . Use this resource to help you find services that will assist you with your academics and services that will assist you to gain access to staff who are committed to working with you to ensure that you graduate and succeed .

Best wishes on a successful and fulfilling academic experience and I pray that you will achieve all you hope to whilst at the College of Education and External Studies.

Prof J.C.S. Musaazi

Principal College of Education and External Studies

About the College

Mission

To excel in the preparation of teachers, other education practitioners, adult education providers, community workers and providers of open, distance and e learning; to excel in research and in knowledge transfer and partnership relevant to CEES and responsive to national and global needs.

Mandate

The mandate of the College of Education and External Studies is to prepare educators, community workers, administrators, inspectors of schools, curriculum designers and community outreach implementers to work at all levels and forms of the education system. It also focuses on the provision of adult, continuing, community, distance education and e-learning. The College is a centre of excellence in the development, research and application of professional educational approaches in response to national and global needs.

Our History

The School of Education and Institute of Adult and Continuing Education were merged to form the College of Education and External Studies.

CEES was established to accomplish the following goals:

- To improve the quality of educational research and community training
- To increase the number of graduates in the various fields of education and community work
- To increase the number and quality of innovations
- To promote alternative delivery modes

To achieve these goals, the College will have the following College objectives in mind:

- To create viable units for inter-disciplinary research and training
- To promote graduate training and research focusing on education, community adult education, and outreach
- To increase access to university-based programmes using flexible delivery strategies
- To increase effectiveness of knowledge and technology transfer partnerships related to education and community work

Our website

<http://cees.mak.ac.ug>

Our College website is an important information tool. You are strongly encouraged to continually visit the website for up to date information regarding your courses, events, news, student notices and any happenings at the College and University.

UNIVERSITY LINGO.....

What does it all mean?

Assessment:	The minimum mark required to pass is 50%; this includes coursework and final examination. Each course shall be assessed on the basis of 100 marks comprising: Course work assessment 30% Final Examination 70%. b) Course work assessment shall consist of at least one (1) Test and one (1) Homework/Take-home Assignment presentations, OR Two (2) Tests.																		
Certificate	The official graduation certificate which stipulates that a student has completed all requirements for a given programme, typically presented at their graduation.																		
Change of Course(s)	You may be permitted to change course(s) in an Academic Programme in order to substitute the Course(s) failed. The Substitute Course(s) should be within the specified Course (s) for that Academic Programme.																		
Classification of Programmes	For purposes of the classification of Degrees, Diplomas and Certificates (where applicable) the Cumulative Grade Point Average (CGPA) for the various Classes shall be as indicated below: <table border="1" data-bbox="446 1064 1173 1377"> <thead> <tr> <th>CLASS</th> <th>CGPA</th> <th>GRADE</th> </tr> </thead> <tbody> <tr> <td>First Class</td> <td>4.4 – 5.0</td> <td>A</td> </tr> <tr> <td>Second Class – Upper Division</td> <td>4.0 – 4.3</td> <td>B+</td> </tr> <tr> <td>Second Class – Lower division</td> <td>3.0 – 3.9</td> <td>B</td> </tr> <tr> <td>Pass</td> <td>2.0 – 2.9</td> <td>C</td> </tr> <tr> <td>Fail</td> <td>0 – 1.9</td> <td>D</td> </tr> </tbody> </table>	CLASS	CGPA	GRADE	First Class	4.4 – 5.0	A	Second Class – Upper Division	4.0 – 4.3	B+	Second Class – Lower division	3.0 – 3.9	B	Pass	2.0 – 2.9	C	Fail	0 – 1.9	D
CLASS	CGPA	GRADE																	
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Second Class – Lower division	3.0 – 3.9	B																	
Pass	2.0 – 2.9	C																	
Fail	0 – 1.9	D																	
Credit or Credit unit:	The measure used to reflect the relative weight of a given course towards the fulfillment of appropriate Degree, Diploma, Certificate or other programmes required. One Credit Unit shall be One Contact Hour per Week per Semester or a series of Fifteen (15) Contact Hours.																		
College	A Constituent College of Makerere University as provided for under Section 3(1) of the College Statute and includes on-Campus and off-Campus colleges, which may be upgraded to a University.																		
Contact hours	Hours that you are required to spend at lectures and tutorials, normally on-campus. A Contact Hour shall be equivalent to One (1) hour of Lecture/ Clinical or Two (2) hours of Tutorial/Practical or four (4) hours of internship/ Fieldwork																		
Core course:	A Course which is essential to an Academic Programme and give the Academic Programme and its unique features.																		
Course:	Course is a unit of work in a particular Field/Area of a study normally extending through one Semester the completion of which normally carries credit towards the fulfillment of the requirements of certain Degrees, Diplomas, or Certificates.																		

Department:	An academic unit within a College, offering training, research, service and outreach within specified academic fields.
Elective course:	A Course offered in order to broaden an Academic Programme or to allow for specialisation. It is chosen from a given group of Courses largely at the convenience of the student. Another Elective Course may be substituted for a failed Elective Course Field attachment/ school practice.
Field Attachment:	Any approved field based practical work carried out by staff and students for the purpose of teaching and/or research in places outside the University control but where the University is responsible for the safety of its staff, students and others exposed to their activities
Major	A set of Courses in a Field/Area of specialisation in which each student is encouraged to explore the Field/Area in considerable depth. The set of Courses for a Major shall constitute not less than two-thirds of the Programme Load.
Minor:	A set of Courses in a Field/Area that is of lesser importance than the Major. A Minor shall constitute not more than a third of the Programme Load.
Muele:	The system used to support online learning. Information regarding the content of your course, lecture notes and contact details for your lecturer may be provided here
Programme:	A set of prescribed Courses, which are offered for the award of a particular Degree/Diploma/Certificate.
Retake	A student shall retake a Course or Courses when next offered again in order to obtain at least the Pass Mark (50%) if he/she had failed during the first assessment in the course or courses.
Testimonials	Partial results of candidates that are issued by Deans bearing their signature, to the candidates from their respective Schools on the basis of the examination results which the relevant Boards would have considered and recommended to the Senate.
Transcript:	The official written statement of the courses you studied and the grades received. The Office of the Academic Registrar provides official grade transcripts bearing Makerere University's seal and the signature of the Academic Registrar for graduate and professional school applications, employers, and scholarships.
Withdrawal:	You can apply to the School Board for permission to withdraw from studies at any time of the Semester. You will be allowed only a maximum of two withdrawals in an Academic program and each withdrawal shall be a maximum of one academic year only

ACADEMIC CALENDAR

All academic calendars are available on the College website on <http://cees.mak.ac.ug/academics/academic-calendar.html> .

Students of the Department of Open and Distance Learning follow a special calendar. All other students follow the standard University calendar.

2011/2012 SEMESTER DATES

Orientation Week: Saturday 13th August, 2011 to Friday 19th August, 2011. (7days)

Semester One: Saturday 20th August, 2011 to Saturday 17th December, 2011 (17 weeks)

Semester One Vacation: Saturday 17th December, 2011 to 28th January, 2012

62nd Graduation: Monday 16th to Friday, 20th January, 2012

Semester Two: Saturday 28th January, 2012 to Saturday 26th May, 2012 (17weeks)

Semester Two Vacation: Saturday 26th May, 2012 to Saturday 18th August, 2012

Recess Term: Saturday 26th May, 2012 To Saturday 4th August, 2012 (10 weeks)

2012/2013 SEMESTER DATES

Orientation Week: Saturday 11th August, 2012 to Friday 17th August, 2012 (7days)

Semester One: Saturday 18th August, 2012 to Saturday 15th December, 2012 (17 weeks)

Semester One Vacation: Saturday 15th December, 2012 to 26th January, 2013

63rd Graduation: Monday 21st to Friday, 25th January, 2013.

Semester Two: Saturday 26th January, 2013 to Saturday 25th May, 2013. (17 weeks)

Semester Two Vacation: Saturday 25th May, 2013 to Saturday 17th August, 2013

Recess Term: Saturday 25th May, 2013 to Saturday 3rd August, 2013 (10 weeks)

**Bachelor of Science External (SCX)
Academic Calendar 2011/2012**

DATES	YEAR /INTAKE	ACTIVITIES
14th August – 4th Sept 2011	BSc.I(10/11 & 2011/12)	Orientation, Registration & Lectures (Face to Face), Semester I, 2011/2012
	BSc.III(09/10)	Registration & Lectures (Face to Face), Semester I, 2011/2012
	BSc.IV(08/09)	Registration & Lectures (Face to Face), Semester I, 2011/2012
STUDENTS RETURN TO THEIR HOMES/ WORK STATIONS		
27th November – 20th December 2011	BSc.I(10/11 & 2011/12)	2 nd Face to Face, Semester I, & End of Semester I Exams
	BSc.III(09/10)	2 nd Face to Face, Semester I, & End of Semester I Exams
	BSc.IV (08/09)	2 nd Face to Face, Semester I, & End of Semester I Exams
8th January – 31st January 2012	BSc.I(10/11 & 2011/12)	1 st Face to Face , Semester II, 2011/12
	BSc.III(09/10)	1 st Face to Face , Semester II, 2011/12
	BSc.IV (08/09)	1 st Face to Face , Semester II, 2011/12
STUDENTS RETURN TO THEIR HOMES/ WORK STATIONS		
25th April -20th May 2012	BSc.I(10/11 & 2011/12)	2 nd Face to Face & End of Semester II Examinations
	BSc.III(09/10)	2 nd Face to Face & End of Semester II Examinations
	BSc.IV (08/09)	2 nd F-F & End of Sem.II Exams

For any inquiries, visit the BSc (Ext) Coordination office in the Department of Distance Education Room 15-Nsubuga block or Call **Mr. Bukenya John**, the Coordinator on mobile

Tel **0715-007413/0705-007413**, Email:: bukenyaj@iace.mak.ac.ug

**Bachelor of Commerce External (Cox)
Academic Calendar 2011/2012**

DATE	YEAR	ACTIVITY
July 25 th – Aug. 7 th 2011	B.COM II (2010/2011)	Orientation Face to Face (Sem 1)
July 25 th – Aug. 7 th 2011	B.COM III (2009/2010)	Orientation Face to Face (Sem 1)
July 25 th – Aug. 7 th 2011	B.COM IV (2008/2009)	Orientation Face to Face (Sem 1)
Aug. 6 th – Aug. 21 st 2011	B.COM I (2011/2012)	Orientation Face to Face (Sem 1)
Sept. 19 th – Oct. 2 nd 2011	B.COM II (2010/2011)	Face to Face
Sept. 19 th – Oct. 2 nd 2011	B.COM III (2009/2010)	Face to Face
Oct. 3 rd – Oct. 16 th 2011	B.COM I (2011/2012)	Face to Face
Oct. 3 rd – Oct. 16 th 2011	B.COM IV (2008/2009)	Face to Face
Nov. 15th – Dec. 20th 2011	B.COM I, II, III & IV	End of Sem. 1 Exams.
Jan. 9 th – Jan. 22 nd 2012	B.COM I (2011/2012)	Orientation Face to Face (Sem 2)
Jan. 9 th – Jan. 22 nd 2012	B.COM II (2010/2011)	Orientation Face to Face (Sem 2)
Jan. 9 th – Jan. 22 nd 2012	B.COM III (2009/2010)	Orientation Face to Face (Sem 2)
Jan. 9 th – Jan. 22 nd 2012	B.COM IV (2008/2007)	Orientation Face to Face (Sem 2)
Mar. 5 th – Mar. 18 th 2012	B.COM I (2011/2012)	Face to Face
Mar. 5 th – Mar. 18 th 2012	B.COM III (2009/2010)	Face to Face
Mar. 19 th – April 1 st 2012	B.COM II (2010/2011)	Face to Face
Mar. 19 th – April 1 st 2012	B.COM IV (2008/2009)	Face to Face
May 1st - May 30th 2012	B.COM I, II, III & IV	End of Sem. 2 Exams.

Coordinators

B.COM I	Mr. Richard Kajumbula
B.COM II	Mr. Nazarius Turyakira
B.COM III	Ms. Jamiah Mayanja
B.COM IV	Mr. Nazarius Turyakira

Bachelor of Education External (B.ED)

Academic Calendar 2011/2012

15 th Aug – 30 th August 2011	B.Ed I 2011/2012	1 st Face to Face (Semester I) / Orientation
	B.Ed II 2010/2011	1 st Face to Face (Semester I)
	B.Ed III 2009/2010	1 st Face to Face (Semester I)
14th October 2011	B.Ed I, II & III	Deadline for handing in Course Works
5 th Dec – 11 th Dec 2011	B.Ed I 2011/2012	2 nd face to Face (Semester I) and Tests
	B.Ed II 2010/2011	2 nd face to Face (Semester I) and Tests
	B.Ed III 2009/2010	2 nd face to Face (Semester I) and Ttests
13th Dec – 20th Dec 2011	B.Ed I, II & III	End of Semester I Examinations
SEM 2		
16 th Jan - 30 th Jan 2012	B.Ed I, II & III	Semester II 2011/2012 Academic Year Face to Face
Year Coordinators		
B.Ed Yr 3	Mrs Barbara Masaba 0772454378	bmasaba@iace.mak.ac.ug
B.Ed Yr 2	Ms Miriam Adong 0772589225	madong@iace.mak.ac.ug
B.Ed Yr 1	Mr Mugisha Arthur 0772636548	amugisha@iace.mak.ac.ug

Commonwealth Diploma in Youth in Development Work (CYP) Academic Calendar 2011/2012

DATE	YEAR	ACTIVITY
22 nd Aug to 5 th Sept 2011	CYP I(2011/2012)	Orientation and face to face Yr I sem I (Take home assignments)
22 nd Aug to 5 th Sept 2011	CYP II (2010/2011)	Orientation and face to Face Yr 2 sem I (Take home assignments)
24 th Oct to 7 th Nov 2011	CYP I(2011/2012)	2 nd Face to Face Yr 1 sem I (Timed Test)
24 th Oct to 7 th Nov 2011	CYP II (2010/2011)	2 nd Face to Face Yr II sem I (Timed Test)
28 th Oct 2011	HANDING IN	ASSIGNMENTS
13th to 20th Dec 2011	CYP I(2011/2012)	End of Yr I Sem I Exams
13th to 20th Dec 2011	CYP II (2010/2011)	End of Yr II Sem I Exams
23 rd Jan to 6 th Feb 2012	CYP I(2011/2012)	Orientation and face to Face Yr I sem II (Take home assignments)
23 rd Jan to 6 th Feb 2012	CYP II (2010/2011)	Orientation and face to Face Yr II sem II (Take home assignments)
2 nd to 13 th April 2012	CYP I(2011/2012)	2 nd face to Face semester II (Timed Tests)
2 nd to 13 th April 2012	CYP II (2010/2011)	2 nd face to Face semester II (Timed Tests)
6th April 2012	HANDING IN	ASSIGNMENTS
14th to 21st May 2012	CYP I(2011/2012)	End of Year I Sem II Exams
14th to 21st May 2012	CYP II (2010/2011)	End of Year II Sem II Exams
JUNE - AUGUST 2012	CYP I(2011/2012)	RECESS TERM: FIELD ATTACHMENT

Year Coordinator

Nakawungu Betty +256 772 901 354

ESSENTIAL INFORMATION

Payment of Fees

Tuition and other University fees are due on the first day of the academic year. Privately-sponsored students who cannot pay full fees at the beginning of the academic year are required to pay at least 60% of the course load, if they wish by the set deadline.

Registration

To qualify as a full student of the University, you must be registered. Registration must be done within the first three (3) weeks from the beginning of the semester by every student. Registration Centres are based at the Schools under the supervision of the College Registrars who will produce and display detailed registration programmes.

Induction/Orientation

After you have received your admission letter, you should report to your Department for guidance on induction. Details of the induction programme are enclosed along with the admission letter. Induction helps the new student to become familiar with the university environment and is an opportunity to learn more about the Department, its courses, activities, and its personnel.

Examination Malpractice

Students are strongly warned against any form of Examinations Malpractices/Irregularities. Any students caught cheating in coursework, examinations. It shall be an offence for a student/candidate to get involved in examination malpractices. Any student candidate found guilty of the offence shall be dismissed from the University. For more information on the Examination policy visit http://policies.mak.ac.ug/exam_policy.html

Identity Cards

Official University Identity Cards are issued to all registered students on payment of a fee. You are supposed to carry an up-to-date identity card renewed at the beginning of each academic year.



SERVICES

Library

The College has library facilities located at the School of Distance and Lifelong Learning and School of Education. For more information on the Library Services at the College of Education and External Studies, please visit <http://cees.mak.ac.ug/services.html#> Alternatively you may like to use the University library. Services provided include Document Delivery, Loans, Printing, Binding, Microfilming & Photographic services. For more information on services provided by the main library please visit www.makerere.ac.ug/mulib.

Computers and Technology

Information Communication Technology (ICT) facilities are available at the College of Education and External Studies. All ICT services are managed by the Directorate for ICT Support (DICTS), a central service unit that provides expert services and guidance on ICT to all academic and administrative units of the university. Services provided by DICTS to CEES students include:

Internet services

Students can access the internet from the Internet Kiosks located at School of Education Library and School of Distance and Lifelong Learning. These Internet kiosks are manned by students, thus giving you an opportunity to apply for jobs as Student Internet Kiosk Administrators. Job adverts are always placed within the Internet Kiosks, on the job advert page <http://jobs.mak.ac.ug> or the Intranet: <http://intranet.mak.ac.ug/>

Email

DICTS provides and supports email services to the university community. Once you have completed the enrolment and recruitment formalities for students you will be able to obtain your university email address. Your student email address will be a major channel through which we will keep you informed and must be checked regularly.

A Student called **Ms. Africa Uganda** registered at the College of Education will have an email address as follows: africa.uganda@cees.mak.ac.ug

Students email addresses can be activated at the following link: <http://emailactivate.mak.ac.ug>

Please ensure that you read the User Access Policy available at: <http://policies.mak.ac.ug/downloads/AUP.pdf>

.One way to use your Makerere e-mail account is Webmail. This means that you can access your account through any web browser from any computer that is on the Internet.

The Makerere University webmail can be accessed from <http://webmail.mak.ac.ug/>. Login using your email address and password.

Wireless hotspots

These are located at Nsubuga block and School of Distance and Lifelong Learning (CCE) block. The wireless hotspots are meant to leverage the limited number of ICT facilities within the College that are available for student access. With these hotspots students can comfortably work at any time of the day, particularly in the night when resources (particularly Internet bandwidth) are abundant. Using suitable ICT devices such as laptops, PDA's and desktop computers equipped with a Wi-Fi standard wireless ethernet adapter, students with Makerere email addresses can access the service. A full email address and its corresponding password are required in order to access the service. The wireless service is available 24 hours a day – 7 days a week. Please note that availability is subject to periodic scheduled downtime for system maintenance and repair. The DICTS Helpdesk will send out communication to users once there is a planned scheduled downtime.

For enquiries on ICT services please contact

DICTS Help Desk Tel: +256 414 531343/437

helpdesk@dicts.mak.ac.ug

Accommodation

There are halls of residence on campus for accommodation of students. Other accommodation facilities can be obtained from the Hostels surrounding the University. These Hostels are within walking distance of the University.

Spiritual Services

There are three places of worship at Makerere University; St Francis Chapel for Anglicans and Protestants located behind the main administration building, St Augustine Chapel for Roman Catholics located behind the main administration building and the University Mosque for Muslims located near the main gate

Health Services

There is a university hospital on the campus which caters for students and staff. Mulago Hospital, the main national referral hospital is within walking distance from the main campus. In addition, there are several other hospitals and many private clinics in the greater Kampala area. The University offers basic health services at the University Hospital. Students are advised to take up health insurance from local companies or from their home countries. Students are also advised to familiarise themselves with these services before they seek similar services elsewhere.

Counselling and Guidance

The Counselling and Guidance Centre provides a professional and confidential service available to all current students free of charge to address any academic and personal issues that impact on your studies. You can talk to a counsellor about anything that is causing you to feel worried or distressed. Some of the common issues that are addressed by the counsellors include: career planning, healthy lifestyle, study skills, developing healthy relationships, retaking students group counseling sessions, handling stress. The Counselling and Guidance Centre holds meetings, workshops, seminars and group counseling sessions for students. You will be required to sign up to attend the session. For more information please visit www.cgc.mak.ac.ug or email counseling@cgc.mak.ac.ug

Recreation Services

There are number of recreation and sports activities at the University. The Department of Sports and Recreation offers welfare and sports skills services to the students through a comprehensive, dynamic and exciting Inter-Hall Sports Championships scheduled to take place during the First Semester of the each academic year. The games include: track and field athletics,, mini marathon, badminton, swimming, basketball, table Tennis, chess, tennis, cross-country, volleyball, football, walking, hockey, rugby, netball (only for Women). Students are also involved in various National and International Sport Competitions which include East African University Games, East, Central and Southern Africa University Games, All Africa University Games and World University Games.

Student Guild

The Students Guild is a link between the students' body and the University Administration. It is headed by a Guild President who is democratically elected by the students in accordance with the existing guidelines. There are a number of student associations at the College of Education and External Studies. To join these associations please contact the Student Guild.

Alumni

All CEES students become alumni of Makerere University and the College of Education and Extrnal Studies when they graduate from the University. As alumni we hope you will stay in touch with CEES and Makerere University as we have much to offer you and there are also many ways you can help CEES and Makerere University. A strong alumni network can be an extremely valuable resource, opening doors to employment prospects, information, business opportunities, social and cultural relations, research opportunities and so much more. For more information on benefits and how to or to update your details visit <http://cees.mak.ac.ug/alumni.html> and <http://alumni.mak.ac.ug>

SCHOOL OF EDUCATION

School of Education aims at producing competent teachers, lecturers, education managers and administrators to carry out various activities that support education and country development. Its size and international reputation enables it to offer a wide range of academic courses, at both graduate and under graduate levels. By making use of the latest technologies and with its strong teaching staff supported by a diverse research, School of education is able to offer a wide choice of interdisciplinary course such as linguistics, physical science and computer skills.

School of Education places a high value on providing its students with a fulfilling Education in their chosen courses. However, in addition to giving students a firm academic foundation, the school also offers practical career advice and support mainly through school practice, which is mandatory to all under graduate and post graduate students. This is mainly intended to make use of knowledge and skills they acquire at School of Education, Makerere University to make most of the opportunities that life presents.

About the Departments

Department of Social Sciences and Arts Education

The Department's mission is to educate Arts and Social Sciences teachers who will be distinguished by excellence in the knowledge, skills and attitudes necessary to be responsible educators. The Department offers study programmes leading to various academic awards:

- Bachelor of Arts with Education
- Post-Graduate Diploma in Education (Humanities Education courses)
- Post-Graduate Diploma in Education (Language and Literature courses)
- Master of Education in Arts and Social Sciences Education
- Master of Education in Language and Literature Education
- PhD in Humanities Education
- PhD in Language and Literature Education

Department of Science, Technical and Vocational Education

The department aims to inform and reform social reality through functional teacher education programmes; applied research; building upon indigenous, modern scientific and technological understanding; and capacity to meaningfully improve students performance, social appreciation and use of SMTVE knowledge and skills for social transformation. Academic Programmes offered include:

- Bachelor of Science with Education
- Post-Graduate Diploma in Science Education (PGDE),
- Master of Education (Science Education)
- Master of Education in Information Technology
- PhD in Science Education

Department of Foundations and Curriculum Studies

The Department's mission is to provide quality teacher training and resources, generate and disseminate knowledge through teaching, research and service for sustainable development. Programmes offered include:

- Bachelor of Arts with Education (Foundations of Education and Curriculum Studies courses)
- Bachelor of Science with Education (Foundations of Education and Curriculum Studies courses)
- Post-Graduate Diploma in Education (Foundations of Education and Curriculum Studies)
- Master of Education in Curriculum Studies
- Master of Educational Psychology
- PhD in Foundations of Education
- PhD in Curriculum Studies

SCHOOL OF DISTANCE AND LIFELONG LEARNING

The School of Distance and Lifelong Learning is a national leader in the provision of adult, continuing, community and distance education. The School's ability to provide university-based Open, Distance, Lifelong Learning, e-Learning and external degree programmes distinguishes it from other schools of the university as well as from other adult education institutions. The School also aims to champion the development, research and application of professional approaches to adult and continuing education in response to national and global challenges.

Department of Open and Distance Learning

The department conducts external programmes whose main target group is working people who would like to acquire higher qualifications without leaving their work place. With the exception of Bachelor of Education programme which only admits teachers with Diploma certificates, the other programmes also admit A-level leavers. The department offers the following programmes

- Bachelor of Commerce (External)
- Bachelor of Science (External)
- Bachelor of Education (External)
- Commonwealth Diploma in Youth in Development Work (CYP) (External)

Department of Adult & Community Education (DACE)

The department is mandated to offer training to adult people of different age brackets who are interested in learning despite their mature age. The department conducts the following programmes;

- Diploma on Project Planning and Management
- Bachelor of Adult and Community Education
- Master of Adult and Community Education

THE EAST AFRICAN SCHOOL OF HIGHER EDUCATION STUDIES AND DEVELOPMENT

The mandate of the East African School of Higher Education Studies and Development is to provide a learning environment imbued with the spirit of innovation and teamwork conducive to planning, managing and developing higher education, to enhance human resource, research and institutional capacity building, and support development programmes for higher education in the East African Region and internationally.

The School only offers the following graduate programs

- Postgraduate Diploma in Higher Education
- Master of Arts in Higher Education
- Master of Arts in Educational Policy and Planning
- PhD in Educational Management, Planning and Administration in Higher Education

CENTRES

Centre for Lifelong Learning

The mandate of the Centre for Lifelong Learning is to promote and facilitate continuing, home- and workplace-based individual, group and community lifelong learning by enhancing knowledge and technology transfer partnerships between the CEES, Makerere University and the communities and organisations in Uganda and internationally. The Centre offers a number of short courses ran at the Centre and regional campuses which can also be offered as tailor made programmes.

Centre for Teaching and Learning Support

The mandate of the Centre for Teaching and Learning Support will on the other hand have the mandate to ensure the university leverages its resources to enhance teaching and learning, support teaching and learning innovations, promote educational technology and knowledge transfer partnerships, and provide educational technology Support Services to the university community and beyond.

KEY CONTACTS

Principal

Prof. JCS Musaazi
Tel: +256 414 543 251
Email: principal@cees.mak.ac.ug

Deputy Principal

Assoc. Prof. Jessica Aguti
Tel: +256 414 543 251
Email: aguti@iace.mak.ac.ug

Deans of Schools

School of Education
Dr. Fred Masagazi Masaazi
Email: fremas@educ.mak.ac.ug
deaneduc@educ.mak.ac.ug

School of Distance and Lifelong Learning
Dr. George L. Openjuru
Email: openjuru.g.1@iace.mak.ac.ug

East African School of Higher Education Studies and Development
Dr. Peter Abooki Neema
Email: pneema@educ.mak.ac.ug

Heads of Departments

Department of Social Sciences and Arts
Education

Dr. Robinah Kyeyune

Email: robkye@educ.mak.ac.ug

Department of Science Technical and
Vocational Education

Dr. Henry Busulwa

Email: hsbusulwa@educ.mak.ac.ug

Department of Foundations and Curriculum
Studies

Dr. Christopher B. Mugimu

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Department of Open and Distance Learning

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