

CURRICULUM VITAE

GENERAL DATA:

NAME: MUGISHA ARTHUR

SEX: MALE

DATE OF BIRTH: 6th November, 1973

PLACE OF BIRTH: Nyakarambi, Rwamucucu, Rukiga, Mparo, Kabale.

MARITAL STATUS: Married with 3 children & one wife.

CONTACT ADDRESS: CEES, SDLL (Department of Open & Distance Learning) CEES Makerere University Kampala.

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EDUCATIONAL ACHIEVEMENT:

- | | |
|---|-------------|
| ➤ Masters of Arts in African Languages | 2005 - 2010 |
| ➤ Bachelor of Education (MAK) | 1999 - 2002 |
| ➤ Diploma in Education (NTC KAKOBA) | 1994 - 1996 |
| ➤ Uganda Advanced Certificate of Education (K.C.B) | 1992 - 1994 |
| ➤ Uganda Certificate of Education (K.C.B) | 1988 – 1991 |
| ➤ Primary Leaving Examination (Kihanga Boys P.S) | 1981 - 1987 |

PERSONAL PROFILE SUMMARY

I am a creative and highly committed person with full competence in academic achievement, administration and team building. A dependable professional, in possession of good interpersonal communication and analytical skills and with demonstrable capability to effectively handle defined tasks with minimum supervision.

I have had exposure locally, nationally and internationally in carrying out duties on behalf of the Education sector as my profession. I have good time management skills that enable me achieve targets. I therefore would like to share and widen the scope of my knowledge, excel in my career and produce targeted results at any work place given an opportunity. Effective service delivery is ever my aim. I have experience in evaluation both as a National Examiner, at University and Secondary Examination.

CAREER OBJECTIVE

To find a challenging position to meet my competences, capabilities, skills education and rich experience in Education as a profession and management as a career.

EDUCATIONAL BACKGROUND/CAREER DEVELOPMENT:

a) **Masters of Arts in African languages** (2005 - 2010)

Subjects covered:

- Advanced Phonetics and Phonology of African Languages
- Comparative Contrastive Studies of African Languages
- Research Methods
- African Cultures and Societies
- Advanced Morphosyntax of African Languages
- Semantics and Pragmatics of African Languages
- Lexicology and Lexicography of African Languages
- Translation and Interpretation Focussing on African Languages

Submitted Thesis title:

Utata wa kutafsiri kwa Kiswahili Methali za Runyankore – Rukiga.
(The Problematics of Translating Proverbs: A selection of Runyankore – Rukiga Proverbs thematically classified and translated into Kiswahili).

b) **Bachelor of Education** 1999 – 2002

Award: (1st Class Honours) of Makerere University

Subjects Offered: **KISWAHILI/RELIGIOUS EDUCATION**

Papers studied under Kiswahili:

- History and Development of Kiswahili
- Kiswahili Literature for Children
- Kiswahili Oral Traditions
- Methods of Teaching Kiswahili
- Kiswahili Poetry
- Kiswahili Plays
- Kiswahili Structure
- Introduction to Kiswahili Structure
- Advanced Proficiency in Kiswahili
- Introduction to the Study of Languages

Papers studied under Religious Education:

- Methods of Teaching Religious Education
- New Testament
- Religion Peace and Justice
- Systematic Theology
- Introduction to Ethics – Individual Ethics
- Religious/Social Ethics
- Religions in Uganda
- Old Testament
- World Religions
- African Traditional Religions

Professional / General Papers done:

- Research Report
- Curriculum and Instruction
- Development Studies
- Educational Psychology
- Research Methods

- Foundations of Education (Philosophy of Education, History of Education, Comparative Education, Administration of Education, Sociology of Education, and Economics of Education))

c) **Diploma in Education Secondary** 1994 – 1996

Award: (2nd Class Upper) of Institute of Teacher Education Kyambogo

Subjects covered:

- Development Studies
- Education
- Educational Psychology
- Religious Education
- Kiswahili
- School (Teaching) Practice

d) **Uganda Advanced Certificate of Education (UACE)** 1992 - 1994

Kigezi College Butobere Kabale.

Content Covered: General Paper, History, Economics, and Christian Religious Education (HED)

e) **Uganda Certificate of Education (UCE)** 1988 – 1991

Kigezi College Butobere Kabale

Content covered: English Language, Christian Religious Education, History, Geography, Mathematics, Agriculture: Principles and Practices, Biology and Commerce.

N.B (Studied Literature to completion but missed the exam due to social /family circumstances that prevailed)

f) **Primary Leaving Education (PLE) Kihanga Primary School** 1981-1987

g) Training in Writing & Reviewing Study Materials for Bachelor of Education
External Oct 2008

Drafts so far produced:

- Introduction to Kiswahili Poetry KSX 2102
- Kiswahili Oral Literature KSX 2104 (with Mr Innocent Yerindabo)
- Introduction to Kiswahili Novels KSX 2202
- History and Development of Kiswahili KSX 3101
- Kiswahili Teaching Methods KSX 3201

Drafts Reviewed:

- Advanced Proficiency in Kiswahili KSX 1102 by Boaz Mutungi.
- Kiswahili Translation Studies KSX 3203 by Innocent Masengo

h) Computer Training (Intel Teach to the Future). Ntare School 2004 and I have skills to handle any activity that deserves computer processing owing to my administrative and academic exposure.

Package; (Excel Data Processing, Introduction to Ms Word processing, Microsoft Publisher, Microsoft Power Point Presentation, Communications and Internet use)

i) Basic Training Course (BTC) in Scouting R. Rwizi Camp Site Nyamitanga, Mbarara

CURRENT WORKING EXPERIENCE / EMPLOYMENT RECORD

Now Assistant Lecturer in the same work place effective February 2011. However I was a Part time Teaching Assistant IACE (Distance Education Department) Dec 2004 – Jan 2011. My work responsibilities have slightly increased due to my position BUT as a Staff at Distance Education Dep't, some of my duties include:

Academic

- Participating in the Teaching, Assessment & Marking of the following courses; Introduction to Kiswahili Novels, Introduction to Kiswahili Poetry, History and Development of Kiswahili, Methods of Teaching Kiswahili, Kiswahili Oral Literature, Kiswahili Language & Literature, Religions in Uganda, Religion Peace & Justice, The Old Testament, New Testament and Professional Subjects and cross cutting papers like Communication Skills)

- I coordinate internship for Bachelor of Education including mapping, identification of supervisors, monitoring their performance, briefing supervisors and students and participating in field supervision.
- Developing study materials in some courses in collaboration with colleagues (Lecturers in various Kiswahili disciplines).
- Bachelor of Education External Research Coordination. (In collaboration with Head of Department & tutor in charge: Identify relevant themes, guide students on research concept paper writing and the general supervision process, organise supervisors refresher workshops, receive and organise the vetting of the students concept papers, identify & appoint supervisors, link / introduce successful students to supervisors, follow up the supervision process to completion, handle problem cases, receive students dissertations, ensure dissertations are examined, display and keep students performance records)
- Preparing results for and attend Board of Studies meetings (Departmental Board, B.Ed Programmes Committee & School Board)
- Coordinating the entire programme of Bachelor of Education External in the capacity of Programme Coordinator. This is an academic responsibility.

Administration

a) Tutoring Section

- Program Coordinator B.Ed/External BUT also Year I & II coordinator for all cohorts (In Collaboration with Head of Department, & Tutor in Charge;
Ensure that tutors have been identified for all the courses on offer. In collaboration with Tutors, compile reading lists/ references. Make face to face timetables, monitor activities of the face to face, liaise with Materials section to ensure that relevant study materials are provided to the students. Compile copies of assignments and the appropriate deadlines. Make examinations timetables, source for venue for exams, coordinate students' examinations, ensure Tutors mark students' examinations, monitor production and maintain examination records of the students in the specific cohort, provide feedback to students regarding their performance, monitor compilation of results for presentation to various Boards as the Programme Coordinator by Head of Department

respectively and attend academic meetings), compile reports on all the above activities to Dean SDLL.

Other general duties

- Guidance and Counselling of students
- Participating in planning and organising face to face activities
- Organising Tutorials / Mini face to face programmes
- Receiving & handling students queries on Exams / Coursework results
- Attending meetings, workshops, and conferences organised by the Dep't.
- Organising workshops for tutors on the program
- Any other duties as assigned by Tutor in Charge, HOD, Dean, & Principal.

Part time Lecturer Uganda Christian University Mukono: 2009 to date:

Working with the Faculty of Education, Business and Management & Theology Department (Language & Literature Department) specifically handling Kiswahili courses. I specifically handle modular courses and full time Kiswahili courses as & when offered. BUT the courses I handle include Kiswahili Poetry, Introductory Kiswahili, Kiswahili Language & Literature, Kiswahili Drama, Kiswahili Novels, Effective communication in Ki Kiswahili Morphology and Introduction to African Languages (Kiswahili) to Masters Class MATD Business Kiswahili & Kiswahili Oral Literature

Part time lecture College of Business and Management Sciences Makerere

University working with the School of Business handling Introductory Swahili and Intermediate Swahili for BBA students.

Teacher Kololo High School (Kiswahili/CRE) 2006-2011

Classroom teacher / Chair Academic Committee / Class teacher / compound Master and highly involved in staff weekly duties as and when on duty.

Teacher Ntare School (KISWAHILI/CRE) 2002 – 2004

Responsibilities Held	Date of Appointment
• Entertainment Master	Feb 2004
• Patron Senior Football Team	Aug 2003
• Assistant Scout Master	June 2004
• Class Teacher S2A	Feb 2004
• House Master New House	Feb 2004
• Head of Department Kiswahili	May 2004

Teacher Nyamitanga S.S.S (KISWAHILI/CRE) 1996 – 2003

Responsibilities Held	Date of Appointment
• Patron Scripture Union	1997 - 2002
• Head of Department (Games & Sports)	1998 - 2002
• Class Teacher S4	1998 - 1999
• Compound Master	2002 - 2003
• Staff Representative on PTA	2002 - 2003
• Ag Head of Department Kiswahili	2003 - 2004

NATIONAL SERVICE IN MY PROFESSION AS MY PRIDE IN CAREER DEV'T

Handling Examinations responsibilities: 2001 – to date

My schedules and duties include among others;

- Examining Kiswahili as an Assistant Examiner at both Levels
- Promoted to mark Advanced Level Exams
- Promoted Ag Team Leader and Later confirmed TL Advanced Level
- Promoted to Assistant Examiner in Charge Advanced Level Papers
- Chief Examiner Kiswahili paper one
- Trainer for Assistant Examiners Kiswahili Advanced Level
- Coordinator setting of exam manuscripts for Advanced Level papers

CONFERENCES / WORKSHOPS / PROJECTS / CONSULTANCIES:

- Attended the 11th Joint coordinating council meeting on 8th December 2005 at Africana Hotel, Kampala Uganda
- Attended a planning workshop for Distance Education (2002) representing students of B.Ed/External in the capacity of Students Coordinator at Seeta
- 2001 Volleyball umpires course – Lugogo Kampala
- Member External Evaluation consultancy of Distance Education Programmes of Makerere University September - October 2005
- Policy Review and Strategic planning workshop for Department of Distance Education 24th May 2007 at Faculty of Forestry and Nature Conservation Conference Hall, Makerere University, Kampala.
- Committee member on designing Policy and Strategic Frameworks for Distance Education at Makerere University September – October 2006
- Attended BAKAMA (Baraza la Kiswahili Afrika Mashariki) workshop held in Arusha Tanzania 2006

- Attended Planning workshop for Distance Education Programmes July 2006
- The Uganda National Consultative Forum on Open and Distance Learning 6th – 8th December 2006 (Hotel Africana Kampala)
- CHAKAMA stake holders workshop on draft formulation of the East African Chapter (Hotel Equatoria Kampala) 2006
- Consultative workshop hosted by the Ministry of Labour and Social Development on Culture (Language) as an aspect of social development, (Grand Imperial Hotel Kampala) 2006
- Feb 2007 BAKITA Conference, held in Dares Salaam Tanzania Karimjee Hall (Maadhimisho ya Siku ya Kiswahili Tanzania – Delegate from Uganda)
- Review of Abstracts for DETA 2007 Conference 11th June 2007 Department of Food Science and Technology, Makerere University, Kampala
- Head Secretariat for DETA August 2007 at Food Science and Technology Makerere University.
- Stake Holders' workshop on use of Teacher Education in Sub Sahara Africa Study Materials, 28th March 2009 at the Department of Food Science & Technology, (Makerere University Kampala)
- Research assistant for an ongoing PHD Programme at the University of Pretoria with a thesis titled, "Universities' Response to Quality Assurance Mechanism: The Case of Makerere University"
- In attendance in the conference of East African Kiswahili Lecturers at Pope Paul Memorial Centre, Kampala Uganda 14th – 16th October 2009
- Member of TESSA (Teacher Education in sub Saharan Africa) steering committee in Uganda (organised and participated in various workshops in collaborating schools) 2009-2010
- Attended the drafting of Policy guidelines for Open and Distance Education at Makerere University.
- Attended Kiswahili workshops hosted at Makerere University involving all Kiswahili teachers across the nation 2011 & 2012
- Member Chama cha Kiswahili Taifa la Uganda 2013-

Some of the Key thematic areas for my future Study God willing:

- Quality in Education Management (Job Satisfaction & Performance)

- Teacher competencies, professionalism & Performance
- Kiswahili with its chequered History and the African language dream.
- Distance Education (Admission and completion rates; the alternative way to massive education in Uganda)
- Bantu Languages Comparative studies on Kikiga traditional dances looking at composition, types, execution and lessons.
- Tracing the culture (Language) and history of Bakiga with special focus on BASIGI.
- The perceived quality of Education and education received through Distance Learning Programs, case study of Bachelor of Education Makerere University 1999 – 2010. Challenges and opportunities.

Referees

1. Dr. Paul Birevu Muyinda
Head of Department
Open and Distance Learning, School of Distance & Lifelong Learning
College of Education & External Studies Makerere University
Tel Contact: 0772406919 email: mpbirevu@cees.mak.ac.ug
2. Rev. Dr. Medard Ruyendo
My Religious Education undergraduate Lecturer
Religious Education Department (Faculty of Arts) Makerere University
Now Dean Faculty of Education UCU
Tel Contact, 0782677330 email: mrugyendo@yahoo.com
3. Right Rev. Dr Fredrick Mwesigwa Sheldon
Bishop Ankole Diocese, Mbarara District
My former workmate Ntare School, Uganda Christian University
Tel Contact: 0787084301 email: smwesigwa@ucu.ac.ug
4. Right Rev George Katwesigye
Retired Bishop Kigezi Diocese
Tel: 0772446954 email: kigezi@infom.co.ug
5. Mr. Austin Bukenya
Former Lecturer & Supervisor of my MA thesis
Faculty of Arts Makerere University
Department of Language and Literature

Tel: 0772542056 email: aibul@yahoo.com

6. Ass Prof Masagazi

Principal College of Education & External Studies

Makerere University

Tel: 0772369938 email: principal@cees.mak.ac.ug

I subscribe to values of honesty, truth, integrity and above all respect. The above information is a true record of my academic achievements and administrative experience. I always look forward and feel greatly honoured to be assigned tasks and work as long as their target is to BUILD FOR THE FUTURE.

Signed: _____ Date-----